

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 19, 2023, with the following members present: Mr. Jay H. Wippel and Mr. Harold R. Henson. April Metzger, County Administrator, was also in attendance. Mr. Gary K. Scherer was absent from today's session.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from December 5, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 19, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$613,613.64 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 19, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$291,989.48 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Amended Certificate Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-121923-145

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$245.00 to amend Immobilization and Impoundment Other Receipt fund #236,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

Immobilization and Impoundment Fund #236 – Sheriff
-\$245.00

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-121923-146

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$30,000.00 to amend High Visibility OT Grant fund #239,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

High Visibility OT Grant Fund #239 – Sheriff
-\$30,000.00

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-121923-147

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$14,605.00 to amend DARE fund #108,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

DARE Fund #108 – Sheriff
-\$14,605.00

**TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for APPROPRIATION:

- \$8,636.00 – 108.2046.5102 – Salary DARE – Sheriff**
- \$1,6540.00 – 108.2046.5212 – PERS LE DARE – Sheriff**
- \$4,315.00 – 108.2046.5911 – Incentives DARE – Sheriff**
- \$10,000.00 – 239.2059.5102 – Salary HVEO IDEP – Sheriff**
- \$1,114.00 – 239.2059.5212 – PERS LE/ HVEO IDEP – Sheriff**
- \$15,947.00 – 239.2088.5102 – Salary HVEO Step – Sheriff**
- \$2,886.00 – 239.2088.5212 – PERS LE/ HVEO Step – Sheriff**
- \$53.00 – 239.2088.5202 – Medicare HVEO Step - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATION:

- \$1,600.00 – 101.2082.5102 – Salary Investigation – Sheriff
TO
101.2082.5212 – PERS LE Investigation – Sheriff**
- \$17,500.00 – 101.2012.5102 – Salary Administration – Sheriff
TO
101.2011.5102 – Salary Corrections – Sheriff**
- \$1,600.00 – 101.2082.5102 – Salary Investigation – Sheriff
TO
101.2082.5212 – PERS LE Investigation – Sheriff**
- \$17,500.00 – 101.2012.5102 – Salary Administration – Sheriff
TO
101.2010.5102 – Salary Corrections - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Blanket Purchase Order Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for BLANKET PRUCHASE ORDER:

BL240146 - \$60,018.45 – 110.2052.5901 – Other Expenses Commissary – Sheriff

BL240144 - \$6,000.00 – 103.2041.5901 – Other Expenses Marine Patrol – Sheriff

BL240139 - \$37,450.00 – 101.2083.5901 – Other Expenses – Sheriff

BL240170 - 5,000.00 – 206.5015.5901 – Other Expenses – JFS

BL240173 - \$135.00 – Other Expenses – JFS

BL240179 - \$15,000.00 – 257.5027.5901 - JFS

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Meeting – January 9th no agenda.
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 7 lot splits in the last week, 4 open applications currently.
- CDBG: No Update
- Tax Incentive Review Council - Need to appoint three (3) board members.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, or unemployment claims were filed this week. There have been 15 fraudulent unemployment claims filed for the year.
- Govdeals auctions for two Highway Garage bridge beams ended and one sold for \$15,666.00 and has been picked up. The other sold for \$14,644.00 and pending pick-up. Total sales of items on Govdeals is at \$476,802.05.
- Mandatory Met Life Beneficiary update in progress through December 22nd.
- No new hire packets were sent out last week. A total of 80 new hire packets were handed out year-to-date. The part-time custodial positions posted with no applicants. Kenel Attendant position posted with no applications. The Maintenance Worker for the Sheriff's Office re-posted with no applications. New position EMA Communications Technician and Deputy EMA Director positions posted with no applicants. The Deputy Clerk of Courts, Park District Administrative and Finance Manager and Park District Education Coordinator positions were posted with no applicants.
- Mr. Rogols received an email from PICCA regarding an accident involving one of their buses on December 11th.
- Mr. Rogols presented two Countywide contracts for drug screening.
- Mr. Rogols continues to meet with maintenance staff to discuss the 2023 capital improvement assignments and provided a maintenance update.

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Building Department Monthly Report:

The monthly report for the Pickaway County Building Department was filed for the month ending November 2023.

A total of \$201,698.18 was reported being collected as follows:

Permits		
Registration	38	\$2,850.00
Commercial	5	\$190,031.48
Residential	56	\$8,816.70
Total Inspections Performed		
Residential	293	
Commercial	30	
City Enforcement	0	
Terry Haughn	9	
Total Inspections	332	
Residential Plan Review	19	
New Home Permits by Jurisdiction:		
Perry Twp.	1	
Commercial Point	1	
Circleville	1	
Darby Twp.	1	
Saltcreek Twp.	3	
Total New Homes	7	

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Assessing items for 2024
- Writing Policies
- Working on Group Policies
- Building Servers for BOE
- Troubleshooting Fiber issue at SO

In the Matter of
Report Provided by Preston Schumacher:

The following is a summary of the report provided by Preston Schumacher, Dog Warden:

- Mr. Schumacher provided the stats from last week. There were 19 visitors and 4 volunteers.
- With the decreased adoption fees Mr. Schumacher has seen an increase in visitors and adoptions. In hopes of more adoptions to get the number down to 15 dogs in house.

In the Matter of
Report Provided by Michael Sherron:

The following is a summary of the report provided by Michael Sherron, EMA Director.

- This week Human Trafficking Training (2-days), Pickaway County Light the Sky (Friday evening) and Operation Santa's Sleigh (Childrens' Hospital – Saturday evening).
- Next week no meeting scheduled.
- General Information
 - Run card project continuing – Met with AC Bennett. Developing a plan for moving forward.

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
- Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
- NIMS Training for Elected Officials – February 10, 2024
- Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county. Human Trafficking training on December 18-19 at Ohio State Highway Patrol Academy in Columbus.
- BOE Continuity Planning – Email sent to the Board requesting a meeting in September. Still no response.
- EMA Projects
 - Futurity Orion Software – Met with the vendor, their software was not capable of doing what they represented originally. Working with them to see if they can build an add-on that will do more than what the current solution is capable of. Also working on adding Community Lifelines info.
 - PCSO fiber connection conversion – Frontier was missing some information and it has been submitted. RailPros and NS are aware of the need to conduct a prompt review and scheduling of the safety flaggers.
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase. Determining the number of SWAT trained officers are in the county to guide purchasing of PPE. Working with an industrial hygienist to help agencies develop a respiratory protection program.
 - Disasterville - Health Department ordered the props this week.
 - Radio system is being examined from top to bottom (programming, inventory, tower sites, supervision, etc.).
 - Replacement of ARES repeaters with County-owned equipment – getting quotes.
 - School safety planning with Teays Valley in December.
 - April 2024 Solar Eclipse – Beginning the discussions of this event and its implications for Pickaway County. Information session at Park District Offices on January 11 and healthcare (PCPH/ODH) tabletop exercise on February 23.
 - 911 Committee:
 - Need Commissioners' recommendations
 - Working with Trustees' Association to identify representative for committee
 - Requires submission to all of the jurisdictions for approval.
- Issues requiring Commissioners Support/Notification:
 - MOU for Siren Maintenance. Tabled.
 - Unknown if an MOU exists for EMA dues. Tabled.
 - Building project for training room / emergency capacity facility.

In the Matter of
Executive Session:

At 9:26 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, Pickaway Progress Partners, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator, Tim Colburn, Planning and Development and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:53 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

No action taken.

**In the Matter of
Executive Session:**

At 9:54 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (4) to discuss collective bargaining matters pertaining to the Pickaway County Sheriff's Office employees, with April Dengler, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:16 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of
Auditor Monthly Reports:**

Brad Washburn, Auditor, met with the Commissioners to provide an update of month-end reports for November 2023. Mr. Washburn discussed fund clean up of funds not used, however, with looking into purchasing a new system the clean up can be done during the transition. Mr. Washburn's staff will be going to Pike County to view VIP Software in February. The changeover has three phases and takes at least eight months. The software should cost a little less than \$200,000. November ended with a balance of \$16,183,353.38.

**In the Matter of
Report Provided by Pickaway County Sheriff's Office:**

The following is a summary of the report provided by Chief Brown, Pickaway County Sheriff's Office:

- Chief Brown discussed a semi overturned on US 23 this morning.
- All but one of the donated cruisers have been delivered.
- Commissioners informed that the contract negotiations meeting scheduled for tomorrow has been canceled and postponed to January.

**In the Matter of
CDC of Ohio for
Community Development Block Grant:**

John Cleek and Thomas Perry, CDC of Ohio met with the Commissioners to introduce Mr. Perry. He will be taking over working the counties CDBG funding. The county will be eligible to apply for grants starting in February. The Village of Tarlton grant was weak in community participation and Mr. Cleek and Mr. Perry will reach out to the community and mayor to re-apply for the grant. CDC of Ohio usually meets with the council first before applying for a grant or meeting with the community. The \$750,000 grant is wanted to work on sidewalks and parks in the Village of Tarlton.

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Critical Infrastructure is allowed to have 3 grants open at one time, so three that the county have need to be monitored by the state to be closed in order to open another new grant. The state is behind on their auditing process and will take time to get it scheduled. Revitalization grant is 2 grant open at one time and one will be closing. Commissioner Wippel asked if the projects still must be ranked, and Mr. Cleek explained the process and the projects will still need to be ranked.

In the Matter of
Out of County Travel Addendum Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Addendum Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of January 2024, at the total probable cost \$2,294.95. Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Sheriff Vehicle Titles:

Commissioner Harold Henson offered the motion, second by Commissioner Jay Wippel, to approve and authorize Commissioner Jay Wippel to execute titles for Pickaway County Engineer's Garage to be sold on Govdeals.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Satisfaction of Mortgage for
Shelia A. McNichols:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Jay Wippel to execute the Satisfaction of Mortgage for Shelia A. McNichols, 8738 Zane Trail Road, Circleville, Ohio 43113. Satisfaction of Mortgage shall be recorded with the Pickaway County Recorder's Office. (Mortgage Volume #160, Pages 062-066).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Satisfaction of Mortgage for
Shelia A. McNichols:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Jay Wippel to execute the Satisfaction of Mortgage for Shelia A. McNichols, 8738 Zane Trail Road, Circleville, Ohio 43113. Satisfaction of Mortgage shall be recorded with the Pickaway County Recorder's Office. (Mortgage Volume #160, Pages 067-071).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Pickaway County Administrator:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger briefed the Commissioners relative to Sheriff's Office contract negotiations.
- Mrs. Metzger presented WDC jail sewer project documents.
- J.L. Uhrig contract for county GAAP conversion needs signatures.

In the Matter of
Change Order No. 1A-4 with Farber Construction
For the Pickaway County Jail Sewer Project:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Jay Wippel to execute Change Order No. 1A-4 with Farber Construction for the Pickaway County Jail Sewer Project. Changes reflect add-ons and deductions leaving the total amount of \$67,725.31 to be deducted from the contract.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Professional Services Contract with
J. L. Uhrig & Associates, Inc. Signed for
Years 2023, 2024, and 2025:

Following the commissioners' review of the Professional Services Contract from J. L. Uhrig & Associates, Inc. provided by April Metzger, County Administrator, for generally accepted accounting principles (GAAP) conversion and other accounting reporting requirement services for years 2023, 2024, and 2025, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to sign the agreement.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Temporary Liquor License for
Circleville Sunrise Rotary:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the Ohio Department of Commerce, Division of Liquor Control, Temporary Permit Application and authorize Commissioner Jay Wippel to sign. The charitable event will be held January 27, 2024, from 6:00 p.m. to 11:59 p.m. at Pickaway Agricultural and Eventer Center, Heritage Hall.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Accounts Payable/ Administrative Assistant
Position Revised Job Description:

Upon review and modification of the Accounts Payable/ Administrative Assistant Position Job Description, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the revised Position Description for the Accounts Payable/ Administrative Assistant Position effective December 19, 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Proposal with SHI for
IT Department:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the proposal with SHI for email protection services for the Pickaway County IT Department. Total cost is \$17,602.42.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Proposal with KnowBe4 for
IT Department:

Robert Adkins, IT Director, requested to purchase 20 additional licenses for KnowBe4 Security Awareness Training subscriptions. Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the proposal with KnowBe4 for Security Awareness Training subscription for 20 users for the Pickaway County IT Department. Total cost is \$1,029.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Captain Steamer Cleaning Company, LLC
Flooring Maintenance Service Contract:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the 2024 Flooring Maintenance Service Contract with Captain Steamer Cleaning Company, LLC for flooring maintenance and cleaning services for the following county facilities:

CRC Building
Pickaway County Courthouse
Pickaway County Annex Building
Pickaway County Service Center

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Accurate Proposal for
Juvenile Court Office:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the proposal with Accurate for ClimateMaster WSHP replacement in the Pickaway County Juvenile Courts Office. The proposal is to remove and dispose of system deemed defective and install one new ClimateMaster TCH-024 Water Source Heat Pum at the cost of \$6,850.00 to be paid from unplanned capital fund.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
OhioHealth Employer Solution
Contract for Substance Testing:

Marc Rogols discussed two quotes received relative to countywide substance abuse testing. Upon discussion, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve OhioHealth Employer Solutions Occupational Health Services for substance testing for countywide Pickaway County Employees. DOT Drug screen and Non-DOT Drug screen at the rate of \$48.00 per screen and Breath Alcohol Testing at the rate of \$44.00 per test.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Octagon House:

Stewart and Stephanie Sharpnack met with the Commissioners to discuss the Octagon House located on Crites Road. Mrs. Sharpnack discussed issues that have been going on at the house. Teenagers have been getting into the Octagon House and graffitiing and setting the alarm off. Since COVID material has increased and caused repairs to be over what the state was willing to fund with the grant. They have had a few local grants, South Central Power grants and are now in their third application. There is no deadline on the grant funds. They have a property manager that mows, cleans-up and maintains the facility. The Roundtown Conservatory owns two acres of land and enters from Crites Road. It is public property. Old Crites Road dead ends into the Octagon House property. Mr. & Mrs. Sharpnack have spoken with the architect and looking at this spring for roof repairs. There are leaks from the cupola and where the roofs met. The roof structure is in good shape and just needs new metal.

The Octagon House was part of the underground railroad, and they discovered another room in the home that would have to be opened up. Mrs. Sharpnack asked if the Commissioners could help with monthly expenses. They are costing a \$1,000 a month (cameras/ security, loans, insurance, etc.). Mrs. Sharpnack explained that one loan was an emergency loan to move the house to the Walmart property and the second loan was to secure the flooring for the staircase. Mrs. Sharpnack will be calling their financial institution to see if they can place the two loans on hold during the winter months due to the fact that no income comes in during that time. They would like to use the home as a museum, architectural classes and tours for the local schools. They are trying to acquire more land to give road access in the future. There have been requests to turn it into a restaurant or brewery. They are intending to keep it as is for historical value. The annual meeting is set for late Tuesday in January at Manchester Winery.

TUESDAY, DECEMBER 19, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Allocation of October 2023 Sales Tax Collections:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to allocate the October 2023 Sales Tax collections in the following manner:

\$54,363.00 to 401.0000.4121 – Capital Fund
\$1,032,893.73 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending December 16, 2023.

A total of \$561 was reported being collected as follows: \$165 dog license; \$75 in kennel license; \$1 in additional kennel license fees; \$120 in adoptions; \$50 in redemptions; \$100 in microchip fees and \$50 in private donations.

One (1) stray dog was processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner {absent}
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk